

**City of Stayton
City Council Meeting Action Minutes
March 21, 2016**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:00 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development (excused)
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley	Christine Shaffer, Finance Director (excused)
Councilor Joe Usselman (excused)	Lance Ludwick, Public Works Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Presentations / Comments from the Public	
a. Janie Magnusson	Ms. Magnusson complained of noise pollution coming from the new business behind her property. She feels it is affecting her health. Another neighbor, Susan Bigelow, echoed Ms. Magnusson's concerns.
	Mr. Campbell provided an update on what staff is doing to address this issue. Further Council discussion of how a resolution can be reached.
b. Stayton Family Memorial Pool – YMCA Update	Aquatics Director Billie Hight-Maurer provided an update on the activities and projects at the Stayton Family Memorial Pool. Also present was Jack Burnett of the Stayton Friends of the Pool who spoke about the recent items they have been able to provide the pool through fundraising, which included a new pool vacuum and a scoreboard.
Consent Agenda	
a. March 7, 2016 City Council Meeting Minutes	Motion from Councilor Lewis, seconded by Councilor Niegel, to approve the Consent Agenda. Motion passed 4:0.
Public Hearing	None

Unfinished Business	None
New Business Award of Contract for 2016 Street Maintenance Program a. Staff Report – Lance Ludwick b. Council Deliberation c. Council Decision Renewal of Moose Lodge Lease a. Staff Report – Keith Campbell b. Council Deliberation c. Council Decision Ordinance No. 995, “Garage Sales” a. Staff Report – Chief Rich Sebens b. Council Deliberation c. Council Decision	<p>Mr. Ludwick reviewed his staff report included in the Council packet.</p> <p>Brief discussion of extending the project further up Ida Street. Mr. Ludwick is working with Knife River to determine options and possibilities.</p> <p>Motion from Councilor Niegel, seconded by Councilor Lewis, to award the contract to Knife River in the amount of \$59,348.12. Motion passed 4:0</p> <p>Mr. Campbell reviewed the staff report.</p> <p>Discussion of the history of the Moose Lodge’s lease of the building. The Council requested staff ask the Moose Lodge to provide financials and to research what a fair lease rate for the building would be.</p> <p>Chief Sebens offered further explanation of OLCC piece.</p> <p>Council deferred decision until future meeting.</p> <p>Chief Sebens briefly reviewed his staff report.</p> <p>Discussion revolving around revenue from the permits and enforcement.</p> <p>Motion from Councilor Quigley, seconded by Councilor Niegel, to approve Ordinance No. 995 as presented.</p> <p><u>Council Discussion</u></p> <p>Discussion of what will be enforceable (i.e. garage sale signage).</p> <p>Motion passed 4:0.</p>
Staff / Commission Reports Finance Director’s Report – Cindy Chauran & Elizabeth Baldwin a. February 2016 Monthly Finance Department Report Police Chief’s Report – Chief Rich Sebens a. February 2016 Statistical Report	<p>No further discussion.</p> <p>Chief Sebens provided a brief update. Coffee with</p>

Public Works Director's Report – Lance Ludwick a. February 2016 Operating Report Planning & Development Director's Report – Dan Fleishman a. February 2016 Activities Report Library Director's Report a. February 2016 Activities	a Cop will be held on March 30 at Dairy Queen from 11:00 a.m. to 1:30 p.m. Mr. Ludwick gave a brief update. Discussion of parks volunteers. No further discussion. Brief update.
Presentations / Comments From the Public	None
Business from the City Administrator	Mr. Campbell spoke about Financial Consultant Andy Parks who was brought on to assist the City through the budget process this year.
Business from the Mayor a. Planning Commission Appointments <ul style="list-style-type: none"> Dixie Ellard Mark Kronquist 	Motion from Councilor Quigley, seconded by Councilor Lewis, to ratify the appointments of Dixie Ellard and Mark Kronquist to the Planning Commission. Motion passed 4:0.
Business from the Council	Councilor Glidewell provided an update on the Friends of Old Town Stayton group who are working on downtown revitalization in Stayton.
Future Agenda Items – April 4, 2016 a. Water Update b. Land Use Public Hearing c. Liberty House Presentation and Proclamation	

APPROVED BY THE STAYTON CITY COUNCIL THIS 4TH DAY OF APRIL 2016, BY A 4.0 VOTE OF THE STAYTON CITY COUNCIL.

Date: April 4, 2016

By: Henry A. Porter
Henry A. Porter, Mayor

Date: April 4, 2016

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 4/5/16

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder

